



The situation:

It is 1 November 2016. You are the Mayor of the Queenstown Lakes District.

- Recent hot weather has resulted in higher than usual snowmelt in the region. As a result, the water level of Lake Wakatipu is high, with the lake levels near capacity.
- Met Service has forecast extreme rainfall in the adjacent mountains over the next 24 hours (58mm/hr).
- You have serious concerns that the extreme rain event, combined with the already high lake levels will mean that the lake will exceed its capacity, resulting in significant flooding in the area (i.e. flooding houses, businesses, damaging property/infrastructure). The suburbs which will be affected are the Queenstown CBD, Kelvin Heights and Frankton which are all located in the Queenstown/Wakatipu ward of the Queenstown Lakes district.

Question:

1. Who you will consult with prior to declaring a state of local emergency?
2. Fill in the declaration of state of local emergency form – found below for your convenience.

Get your form checked:

1. Discuss with your Regional Emergency Management Advisor.
2. Add your details and email to MCDEMCapDev@dpmc.govt.nz

Form 8

Declaration of state of local emergency
Section 68, *Civil Defence Emergency Management Act 2002*

I, _____
[full name]

declare that a state of local emergency exists in _____
[specify names of Civil Defence Emergency Management Group area, districts, or wards]

owing to _____
[describe emergency]

The state of local emergency comes into force immediately on the making of this declaration.

The state of local emergency expires 7 days after the time and date on which it comes into force.

Declared by: _____
[signature]

Designation: [Select the applicable designation]

- Person appointed and authorised by the Civil Defence Emergency Management Group to declare a state of local emergency for its area.
- Representative of a member of the Civil Defence Emergency Management Group [select this designation where no appointed person is or is likely to be able to exercise the power to declare a state of local emergency].
- Mayor of the district for which the state of local emergency is declared.
- Elected member of the district for which the state of local emergency is declared (designated to act on behalf of the mayor when the mayor is absent).

Time and date of declaration: _____

Notes

1. Calculating "7 days after the time and date on which the state of emergency comes into force": If a state of local emergency came into force at 9.35am on 1 January, it would expire at 9.35am on 8 January. If a state of local emergency came into force at 9.35am on a Friday, it would expire at 9.35am on the following Friday.
2. This declaration must be —
 - a. notified to the public immediately by any means of communication that are reasonably practicable in the circumstances; and
 - b. (published in the *Gazette* as soon as practicable. It is recommended that publication in the *Gazette* occur within 20 working days after the state of emergency is terminated.