Name of project or asset

Essential infrastructure project summary

Name of council

Name and title of who prepared the report

Date

#### Purpose of this document

The purpose of this document is to provide information on project work scope and preliminary estimated costs to enable the Council and the Crown to approve projects through to detailed design and construction. This document contains preliminary estimates only and it is understood that project work scope and costs may change through detailed design and construction.

|  |  |
| --- | --- |
| **Asset description**  *(e.g. stormwater, wastewater, water supply above ground, below ground asset.)* |  |
| Project number |  |
| Location |  |
| Asset number |  |
| Asset value (if known) |  |

|  |  |
| --- | --- |
| **Asset damage**  *(outline of damage)* |  |

|  |  |
| --- | --- |
| **Proposed works**  *(list)* | * Xxxx * Xxxx * Xxxx * Xxxx |

|  |  |
| --- | --- |
| Do the proposed works comply with the MCDEM work-scope eligibility criteria?  The work-scope eligibility criteria can be found on the MCDEM website: <https://www.civildefence.govt.nz/cdem-sector/guidelines/claims-factsheets/> | **YES/NO** |
| Is there comprehensive insurance cover for the damaged asset?  **LAPP / MATERIAL DAMAGE / OTHER** | **YES/NO** |
| TOTAL ESTIMATED COST (excl. betterment) | $# |
| Estimated Crown share (excluding betterment) | $# |
| Estimated Council share (excluding betterment) | $# |

|  |  |  |  |
| --- | --- | --- | --- |
| **Reviewed by (MCDEM):** |  | | |
| **MCDEM Approval:** | Name of reviewer | Approval date: |  |
| **Council Approval:** | Name of reviewer | Approval date: |  |

|  |  |
| --- | --- |
| Does the project include betterment/improvement work? | **YES/NO** |
| Will betterment/improvement works be the subject of a request for additional funding from the Crown? | **YES/NO** |
| TOTAL ESTIMATED COST (excluding betterment) | $# |

|  |  |  |  |
| --- | --- | --- | --- |
| Forecast design start date: |  | Forecast design completion date: |  |
| Forecast construction date: |  | Forecast construction completion date: |  |

#### Option consideration and associated costs

|  |  |
| --- | --- |
| Options | Cost |
| Option 1: brief description | $# |
| Option 2: brief description | $# |
| Option 3: brief description | $# |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

Preferred option:

* Option X: further detail on why this is the preferred option?

#### Scope of work: price estimates

|  |  |  |
| --- | --- | --- |
| Description | Quantity | Cost |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Total including overheads (excluding GST) |  |  |

#### Betterment description

|  |  |  |
| --- | --- | --- |
| Description | Quantity | Cost |
|  |  |  |
|  |  |  |
|  |  |  |
| Total (excluding GST) |  |  |

#### Attachments

|  |  |
| --- | --- |
|  | Site plans |
|  | Design drawings |
|  | Specifications |